

ONE MINUTE EMPLOYEE FEEDBACK SURVEY

JULY 2018

The One Minute Employee Feedback Survey is a tool used to collect and document workers' feedback on MSD hazard controls that have been implemented. The survey allows for anyone who has used the control to comment on their overall satisfaction with it, including its advantages, disadvantages and any suggestions for improvement. It is an excellent and quick way to obtain feedback from those who are using the controls.

Prior to using this tool, workers need to receive appropriate training on how to use the control and be given time to use the control under regular work conditions.

Depending on the number of workers involved, the survey may be sent to a sample of workers. The larger the sample, the more helpful the information received will be. All shifts should be covered.

Workers should be informed about the purpose of the survey and given time to complete it at work.

This survey is provided as one means of collecting worker feedback. Your organisation may have other methods or surveys to collect this type of information.

This survey is a modified version of the One Minute Survey Form that appears in Research at Work: Ergonomics Program Implementation Blueprint, University of Waterloo. Used with permission.

This survey is being used to collect your opinions of the recent changes/improvements that have been made to your job/workstation. Please let us know what you think about the effectiveness, advantages and disadvantages of this change and provide any suggestions you might have for further improvement.

Name (optional)

Job task/description

Shift

Date (DD/MM/YYYY)

MSD hazard control/improvement

Picture or brief description of change/improvement

Have you used this control/improvement? (please tick one)

No, haven't even seen it

No, have seen it but not used it

Yes, once or twice

Yes, a few times

Yes, regularly

If you answered yes, how would you rate this control/improvement? (please tick one)

1

Dislike it - worse than before

2

3

No different than before

4

5

Love it - huge improvement

What are some of the advantages of this control/improvement?

What are some of the disadvantages of this control/improvement?

Do you have any suggestions for this control/improvement?